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Each new member of the GTC Quality Improvement Database is required to notify the collaborative, upon joining, that their data collection efforts are within the scope of their local ethics committee or institutional review board.

The mandatory section of the GTC Quality Improvement Database contains the following fields, which are traditionally referred to as protected patient health information (PHI):

- Date of Birth
- Date of Hospital Admission
- Date of Tracheostomy Tube Insertion
- Date of Hospital Discharge
- Date of Decannulation
- Date of Death

The GTC Quality Improvement Database is customizable, so that if your site's institutional review board/ethics committee prohibits you from collecting these variables, we will remove them from your site's dataset.

Please check one.

- Yes, our IRB/ethics committee allows us to collect/share protected health information
- No, our IRB/ethics committee does NOT allow us to collect/share protected health information

By signing below, you confirm that you are in compliance with your institutional policies in participating in the GTC Quality Improvement database.

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*Name of Institution (Print please)*

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*Your Name (Print please)*

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*Title*

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*Your signature*

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*Date*

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*Email address (please print clearly)*